

Evaluation A9 – Audience Rapport

Generate a reciprocal affinity with the audience and demonstrate effective use of notes, good eye contact and appropriate pauses to appear natural and in control of the situation. Give examples of strengths and weaknesses and suggestions for improvement as appropriate.

Speaker..... Date.....

Title..... Stated time.....

Evaluator..... Actual Time.....

Points to note (See also General points about previous/future skills overleaf)

Did the Speaker have

Good eye contact?

Appropriate pauses?

Did the speaker make

Use of spoken English (rather than written)?

Use of questions (rhetorical or otherwise)?

Effective use of notes?

Was there good audience response?

Were there any ad lib remarks?

If a microphone was used, was it used effectively?

Recommendation: Proceed to next exercise _____

Or: Try this exercise again _____

Please return completed form to the Speaker

Evaluator's Signature..... Date.....

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Include here strong points of this speech on which the speaker should aim to build in future assignments. Did the speaker maintain an adequate standard in the following previously practised skills?

Making a Start

Manner and poise; air of confidence.

Interesting content; mannerisms.

Speech Construction

Arresting opening and memorable conclusion

Logical development.

Content quality; clarity of thought.

Mean What You Say

Choice of subject; appropriateness.

Sincerity/conviction; persuasiveness.

Appeal to logic or emotion.

Using Gestures and Body Language

Hands/Head/Whole Body.

Eye contact.

Visible: natural or exaggerated.

Using your Voice Effectively

Effective variation of pitch, pace and volume.

Vocal variety.

Vocabulary and Word Pictures

Quality of vocabulary.

Grammar and usage.

Effective use of devices such as alliteration, rhyming, word play.

Using Notes and Microphone

Did either help or hinder the effectiveness of the speech?

If a microphone was used, was it used effectively?

Using Humour

Appropriate and relevant; well delivered, successful.

In good taste; timing; pauses; natural.

Additional Comments: (points worthy of praise or requiring advice)