

# Evaluation A4 - Using Gestures and Body Language

Gestures of the face, hands, arms and whole body should be used to complement, illustrate and add meaning or emphasis to the speech. Give examples of strengths and weaknesses and suggestions for improvement.

Speaker..... Date.....

Title..... Stated time.....

Evaluator..... Actual Time.....

**Points to note** (See also General points about previous/future skills overleaf)

Did the speaker use

Facial expression?

Head movements?

Whole body gestures?

Eye contact?

Were the gestures

Clearly visible?

Natural or artificial?

Adequate or excessive?

Theatrical? Appropriate?

Repetitive?

Well timed?

Did the gestures

Enhance or detract from the overall delivery and impact?

**Recommendation:** Proceed to next exercise \_\_\_\_\_

Or: Try this exercise again \_\_\_\_\_

**Please return completed form to the Speaker**

Evaluator's Signature.....

Date.....

# Evaluation A4 Using Gestures and Body Language

Include here strong points of this speech on which the speaker should aim to build in future assignments. Did the speaker maintain an adequate standard in the following previously practised skills?

## **Making a Start**

Manner and poise.

Air of Confidence.

Interesting content.

Mannerisms.

## **Speech Construction**

Structure: arresting opening.

Logical development.

Conclusion – impact.

Content: quality and clarity.

## **Mean What You Say**

Air of sincerity/conviction.

Persuasiveness.

Appeal to logic or emotion.

Other Skills: Did the speaker demonstrate any of the following? Would advice be helpful?

## **Using Your Voice Effectively**

Effective variation of pitch, pace and volume.

## **Vocabulary and Word Pictures**

Quality of vocabulary/Grammar and usage.

Effective use of devices such as alliteration, rhyming, word play.

## **Using Notes and Microphone**

Did the notes help or hinder the effectiveness of the speech?

If a microphone was used was it used effectively?

## **Using Humour**

Appropriate and relevant; well delivered, successful?

In good taste; timing; pauses; natural?

## **Rapport**

Was an affinity with the audience established?

Additional Comments: (points worthy of praise or requiring advice)